



**ISBM Board Web Meeting
May 20th 2016
10-11:30 am (CET)
Meeting Minutes**

In attendance:

Anne H Berman
Joost Dekker
Deborah Jones
Maria Kleinstäuber
Christina Lee
Urs Nater
Maria Nordin
Frank Penedo
Elizabeth Seng
Adrienne Stauder
Sakari Suominen

Could not attend:

Bernd Leplow
Angela Maia
Shin Fukudo
Paula Repetto
Akizumi Tsutsumi
Luke Wolfenden

Minutes prepared by:

Maria Kleinstäuber

1. Overview of agenda (Adrienne Stauder)

Minutes of the ISBM Web meeting on March 17th 2016 have already been approved by the ISBM Board via email. They are available in the member area on the ISBM website and were circulated to the ISBM GC.

2. Actualities

a) Status of the ICBM 2020 applications (Maria Kleinstäuber)

Maria K. summarized the status of applications: one officially submitted application by the Portuguese Society and one application announced by the UK Society of Behavioral Medicine. Joost confirms that he had contact with Christine Bundy (UKSBM President) and that a draft of a proposal already exists and will be submitted. Maria K. will send the Scandinavian societies a brief reminder since they originally were interested in hosting ICBM 2020. The next steps are:

- a) Check of submitted preliminary proposals by ISBM Board
- b) Probably request of a more detailed proposal by some societies
- c) GC meeting in December 2016: decision on hosting society
- d) Site visit

b) Status of the nominations (Sakari Suominen)

We have the following numbers of nominations to date:

- President Elect: 0



- Secretary: 1
- Chair of Communications Committee: 1
- Chair Finance Committee: 1
- Chair International Collaborations Committee: 1

Sakari will initiate further activities to find candidates for the open ISBM capacities. There should be at least 1, better 2, candidates for each position.

c) Status of the award nominations (Joost Dekker)

To date five nominations have been submitted. Deadline for submissions is over. However if somebody still wants to nominate a candidate the Award Committee will take that person into consideration. However nominations should be submitted as soon as possible. The Awards committee will also make nominations. Joost summarized that there is a positive development since *different* societies nominated candidates.

d) ICBM 2016 progress report (Akizumi Tsutsumi/Frank Penedo/Joost Dekker)

Akizumi, Frank, and Joost attended the congress planning meeting which was held on 12-13 May (at the office of Australian Psychological Association). More than 800 abstracts were received (other than 3 keynote lectures & 4 master lectures). They were sorted out into 96 slots: 38 symposium (No. of presentations per individual symposium session = 4), 58 paper sessions (No. of presentations per individual 15-min paper session = 5 or 6). Approx. 300 papers were allocated into poster sessions. The notifications of abstract acceptance (reject) is planned to send out by early June. Deadline for 'Rapid Communication Posters' is set on August 1, 2016. The Congress Venue (Pullman Melbourne Albert Park Hotel) is a fantastic and very functional one. Joost emphasized that the abstract management for ICBM 2016 was very time consuming and has to be outsourced for the next ICBM.

e) 2016 Health and Behavior International Collaborative Award

The Board thanks Elizabeth and Deborah for checking the 21 applications for the 2016 Health and Behavior International Collaborative Award. There were only three overlapping applicants from ISBM and the APA division that we collaborate with. Regarding the award that will be funded by the ISBM the INSPIRE Committee decided on Rebecca Wyse. Rebecca will attend the ICBM 2016 thus a personal meeting with her will take place and she will be dignified. Moreover Elizabeth asked Rebecca to send her a picture in order to promote her as INSPIRE awardee at ISBM website.

f) ISBM Newsletter (Luke Wolfenden)

The 1st Newsletter edited by Luke was published in May. The next full-length Newsletter is to be planned after ICBM2016, that is early 2017.

Urs proposed creating a brief newsletter that could be handed out to ICBM attendees as paper version in the congress bags. The following ideas regarding contents of this newsletter were suggested by the meeting attendees:

- Anne: interview with 1-2 Early Career Awardees (one from a low income country, one from a moderate/high income country; man and woman) (Anne could support Luke with the interviews)
- Frank: information about ICBM 2018 (Chile)
- Elizabeth: interview with ISBM awardee(s)
- Urs: information about ISBM, awards and awardees, plenary speakers, or brief interview with ISBM and/or congress president

Urs will email Luke about our ideas related to the newsletter. The newsletter should be drafted until October 1st 2016.

3. Developments and questions related to the ISBM incorporation



The proposal for ISBM statutes (prepared by the tax consultant, without old articles) was discussed with all meeting attendees step by step. The following changes were suggested or comments were given:

Preamble

- 1) An updated definition of behavioural medicine by Joost, Adrienne, and Frank replaces the former definition.
- 2) Urs: "interventional society" has to be replaced by "international society"; besides member national and regional societies also specific scientific societies should be added throughout the p. 1-2 of the document.

Article II: Purpose of the association

Section 2

- 3) Anne: "adult and vocational education" should be replaced by "as well as undergraduate, graduate and professional education"
- 4) Frank: add to goal "International collaborative research activities": "attendance and participation at other scientific meetings held by other societies in the field of behavioral medicine"

Article III: Scientific meetings

Section 2

- 5) It has to be clarified why ISBM receives a portion of the congress registration fees (in order to avoid that this proportion of congress registration fees will be taxed).

Article IV: Membership

Section 1

- 6) Definition of affiliated members has to be added and an equivalent German term of "affiliative member" has to be provided

Section 3

- 7) A simple procedure is described how existing member societies of who are not represented at the founding meeting can join.

Section 7

- 8) It is sufficient to determine that membership can be terminated when society's activities are not in accordance with the declaration of Human Rights, the Declaration of Helsinki

Article V: Governance

- 9) We do not want to change the term "Governing Council" into "Assembly of Members"

Section 3

- 10) It was asked by the lawyer if this section could be removed, however this section shall stay in the statutes

Section 5

- 11) Annett Göbel and the lawyer still have to check if two or one GC meeting(s) is sufficient. If there have to be two meetings per year Annett Göbel has to check if one of these meetings can be conducted electronically.

Article VII: Committees

Section 11

- 12) Section 11 on the Committee "INSPIRE Early Career and Student" was added.

Maria K. incorporates all changes in the most recent version of the statutes

Next ISBM Web Meeting: The next Web-meeting is planned as soon as a contract draft is provided by MCI which will be discussed by ISBM Board.



Signed by the ISBM Executive Committee (as of Governing Council Meeting):

Adrienne Stauder MD, PhD, ISBM President 2014-2016
Semmelweis University, Budapest, Hungary

Joost Dekker, PhD, ISBM Past President 2014-2016
Professor, VU University Medical Center, Amsterdam, The Netherlands

Frank J. Penedo, PhD, ISBM President Elect 2014-2016
Professor, Northwestern University, Chicago, USA

Maria Nordin, PhD, ISBM Treasurer 2014-2018
Umeå University, Sweden

Maria Kleinstäuber, PhD, ISBM Secretary 2015-2016
Philipps University, Marburg, Germany